

Private Organization AR 210-22 Checklist

The following documents and statements are required by AR 210-22 when a Private Organization applies to operate on post:

__ Charter, articles of agreement, constitution, bylaws, or other authorization documentation acceptable to the installation commander. If affiliated with a national, regional or State organization, the PO will include documentation of the parent organization. (2-1(2) (a)

__ Any other documentation that states the PO's nature, functions, objectives (including planned use of funds), and activities. (May be included in the above document) (2-1(2) (b)

__ An explanation of membership eligibility and responsibilities for all management functions (including accountability of assets, coverage and limitation of insurance and disposition of remaining assets on breakup of the PO). (2-1(2) (c)

__ A statement of the PO's liability, if assets are not enough to cover all PO liabilities. The statement of liability will include a provision that all State and jurisdictional laws are met. Also, it will address the extent of the PO members' personal liability for debts of, or claims against, the PO. (2-1(2)(d)

__ Agreement to reimburse the Army for utility expenses, unless use is incidental (would cost more to bill and collect than it costs to provide the utility). (2-1(2) (e)

__ A statement that the PO will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the Government. (2-1(2) (f)

__ Statement that PO activities will not seek to deprive individuals of their civil rights. (2-1(2)(g)

__ Proof of insurance (3-2(a))

__ Fidelity bonding purchased by an organization for members or employees handling monthly cash flow exceeding \$500. (Bonding will be equal to the normal maximum amount of cash handled. Use as needed) (3-2(b)

__ A statement of what your Organization is going to give back to the Fort Bragg Community.

__ Then send it to sharon.d.gore2.naf@mail.mil or to the following address:

DFMWR
Attn: Ms. Gore
PO Box 70059
Ft. Bragg, NC 28307

__ It takes about 2-3 weeks for a response.