

**FORT BRAGG
McKELLAR'S LODGE/ROD AND GUN CLUB
TAKE OUT
CATERING CONTRACT
910-907-5253**

1. A guest count within 10% is due 10 days prior to the function. A final attendance number is required by the customer by 12:00 noon, three working days prior to the event. This number will be considered a guarantee, which cannot be reduced, and charges will be made accordingly. POC will be accountable for any additional guests added to the final head count on the day of the event. ____
2. Cancellations for functions involving food and beverages must be made two (2) weeks prior to the function. ____
3. 50% of total payable is due ten (10) days in advance. The remaining payable is due three (3) days prior to the event, and will be paid in one lump sum collected by the POC. ____
4. **Club will not be responsible for providing serving utensils.** ____

I HEREBY AGREE TO THE TERMS OF THIS CONTRACT AND BY SIGNING THIS CONTRACT, SIGNATORY AGREES TO PAY BALANCE OF ALL CHARGES OWED IN FULL UPON RECEIPT OF CHARGES OR STATEMENT.

SIGNATURE OF RESPONSIBLE INDIVIDUAL DATE FUNCTION DATE

SIGNATURE OF CATERING REPRESENTATIVE DATE