



DEPARTMENT OF THE ARMY
VETERINARY READINESS ACTIVITY, FORT LIBERTY
FORT BRAGG BRANCH
BLDG 2-7606 ROCK MERRITT AVE
FORT BRAGG, NC 28310-5000

MCHB-RN-ESB

18 February 2025

MEMORANDUM FOR RECORD

SUBJECT: Animal registrations for On-Post Housing

1. Registrations are completed in person Monday through Wednesday 0900 – 1400 at the Fort Bragg Veterinary Center (VETCEN), or online through our Facebook page; Fort Bragg Veterinary Center under the Pinned Post. These documents can be requested through our email as well.
2. Previous vet records are required in order to process registrations unless the animal is a puppy/kitten or has been seen within three years at another military facility. Records and registration documents can be emailed to dha.bragg.womack-amc.mbx.vet-clinicpet-registration@health.mil.
3. Please allow up to 48 hours to in-process registration documents and complete your housing memorandum. Memorandums can be picked up in person after that time if you meet housing requirements. Your pets are not registered with Corvias until a housing memo has been issued and you have turned it into your housing community.
4. Please see attached document for housing requirements for all pets residing on post. There is a 30-day window from the time you move into housing to be in compliance with all requirements, with the exception of puppy/kitten boosters. Due to availability at the Fort Bragg VETCEN, you may have to seek care off-post and turn in required documents to receive the housing memorandum.
5. Please contact the Fort Bragg VETCEN anytime from 0830 – 1600 Monday through Friday if you have any questions or concerns at (910) 396-9120.

IMANI T. WOOD
CPT, VC
OIC, FORT BRAGG VETCEN

Fort Bragg Veterinary Clinic

Housing Requirements

Dogs

Rabies Vaccine - \$12.00 per pet

Distemper / Parvo Vaccine - \$17.00 per pet

Microchip - \$28.00

Fecal Test - \$25.00 per pet *Please bring fresh fecal sample no more than 12hrs old.*

Heartworm Test - \$32.00 per pet *Required for dogs annually 9months old and older.*

Cats

Rabies Vaccine - \$19.00 per pet

FVRCP (Feline Distemper) - \$17.00 per pet

Microchip - \$28.00

Fecal Test - \$25.00 per pet *Please bring fresh fecal sample no more than 12hrs old.*

There is a Wellness Exam fee of \$45.00 per pet and a \$2.00 user fee on each invoiced transaction. If you forget to purchase something after you have checked out, you will be charged the \$2.00 user fee again.

**If the ONLY requirement missing for housing is a fecal test, an appointment is not necessary. An appointment is only required if the fecal test is positive in order to dispense medications and/or another test or vaccine is needed.



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MCHB-RN-BRBB

15 August 2024

MEMORANDUM FOR All Veterinary Medical Center (VETCEN)

Clients SUBJECT: Fort Bragg VETCEN Policy Letter

1. VETCEN ACCESS:

a. Only Active Duty, Reserves, 100% Disabled Veterans, Retirees, Dependents, and Medal of Honor Recipients are eligible for veterinary services at the Fort Bragg Veterinary Medical Center. GS civilians are no longer authorized care for health certificates to include pre-screening and the actual health certificate appointment.

b. In accordance with AR 40-905 Chapter 3-4 paragraph veterinary services will not be provided in support of any commercial operation breeding or raising animals (pets or livestock) for profit. Unintentional pregnancies will be handled according to proper medical treatment. A memorandum may be required stating the owner will not receive financial compensation for the litter and/or will have the pet spayed/neutered.

2. REGISTRATION AND RECORDS:

a. Registrations are completed in person Monday through Wednesday 0900 – 1400 at the Fort Bragg Veterinary Center (VETCEN), or online through our Facebook page; Fort Bragg Veterinary Center under the Pinned Post.

(1) Required items include:

(a) Valid US Armed Forces ID card.

(b) Current vaccination records.

(2) Registration will not take place without current vaccination records. If no vaccination records are produced at registration, the pet will be registered as unvaccinated in our medical records system.

(3) Appointments must be scheduled at least 24 hours after registration to allow for processing of paperwork.

SUBJECT: Fort Bragg Veterinary Medical Center (VETCEN) Policy Letter

(a) All animals living on-post must be registered with Corvias housing, regardless of where the animal receives its veterinary care. It is the owner's responsibility to familiarize themselves with Corvias' Pet Policy and restricted breeds policy. Registration for on-post pets consists of current vaccines, a valid rabies certificate, microchip, fecal parasite test, and a heartworm test (dogs only).

Dogs must be on monthly heartworm prevention. These services can be obtained on or off post at the discretion of the owner. Off post records will not be maintained by the VETCEN but will be used to verify the animal's status for the housing office.

(b) It is the owner's responsibility to ensure that the pet's vaccinations and medical status are kept current.

(c) To transfer ownership of a pet, the previous owner must inform VETCEN staff in person of the ownership change. Until a transferred pet is registered under the new owner's name, the previous owner remains legally and financially responsible for all costs associated with the pet.

(d) Owners are responsible for the transfer of any of their pet's hardcopy medical records during a PCS, ETS, or change of ownership. The sponsor/owner may sign out records.

(e) North Carolina law dictates that all pets over four months of age must be vaccinated for rabies. If a patient is seen at the Fort Bragg VETCEN and is not up to date on rabies, they will be vaccinated at their appointment.

(f) To surrender ownership of a pet who lives on-post, an owner surrender form must be filled out by the owner and stamped by the VETCEN prior to transporting the pet to Cumberland County Animal Service. The VETCEN does not take in surrendered pets. All pets must be taken to Cumberland County Animal Service by the owner with the signed and stamped form to be surrendered.

3. APPOINTMENTS:

a. The Fort Bragg VETCEN's primary mission is as follows:

(1) Provide comprehensive veterinary medical care to Military Working Dogs stationed in the Fort Bragg area.

(2) Protect the public from diseases potentially transmissible from animals to humans through vaccination and disease surveillance.

SUBJECT: Fort Bragg Veterinary Medical Center (VETCEN) Policy Letter

- (3) Provide medical care for privately owned animals.
- (4) Assist transitioning personnel through issuance of health certificates.

b. All pets are seen by appointment only. Please arrive at least 10 minutes prior to your scheduled appointment to allow time for check-in.

c. Payment is due upon completion of services. We accept cash, check, and credit cards (Visa, Discover, and MasterCard only) for payment. Any returned checks will incur a returned check fee of \$30.00 and you will no longer be allowed to use checks as a form of payment at this facility. There is a \$2.00 user fee, mandated by law, for every visit during which a sale of a product or service is recorded. The user fee funds are deposited in the United States Treasury.

d. All pets must be on a leash or in a carrier for patient and client safety. There are no exceptions to this policy.

e. All pets being seen for a euthanasia must be examined by a veterinarian to determine if euthanasia is recommended, and the required euthanasia paperwork must be filled out prior to the owner's departure. The veterinarian is an advocate for your pet(s) by ensuring all alternatives are exhausted before euthanasia. It is at the owner's discretion if they want to stay for the euthanasia after the exam and paperwork are completed, if euthanasia is the decision agreed upon.

4. NO SHOW/LATE POLICY:

a. Due to our high caseload and limited appointment availability, you must cancel appointments you cannot keep at least 24 hours before their appointment time. Failure to do so deprives others of needed appointment times. If there is an emergent situation, please let us know so we can work with you. Since the VETCEN has a waitlist for surgery slots, one no show for a scheduled surgery will result in being removed from the surgical wait list for 6 months.

b. Arriving 10 minutes late to a scheduled appointment will result in a no show. Pending staff availability, you may still be able to be seen or rescheduled later in the day. Those who no show 3 times or more within 6 months will be placed on a 6-month suspension from the VETCEN. To regain access to the clinic, you must reach out to the clinic after your 6-month suspension.

5. CHILDREN IN THE FACILITY:

SUBJECT: Fort Bragg Veterinary Medical Center (VETCEN) Policy Letter

a. Children in the Fort Bragg VETCEN must be supervised at all times for their safety. If your child is unsupervised, you will be asked to leave and reschedule your appointment.

b. The VETCEN is a hazardous place; if you bring your children, you do so at your own risk.

c. Do not leave unsupervised children in the parking lot or the waiting room.

d. You will be responsible for any damages created by your children.

6. PRESCRIPTIONS/MEDICATIONS:

a. In accordance with federal law, prescription medications will not be dispensed without a valid veterinarian-client-patient-relationship (VCPR). This requires that the pet be seen at the Fort Bragg VETCEN within the past 12 months and have a current medical record.

b. Refills for prescription medications require at least 24 hours' notice. Refills for controlled substances (narcotics) require at least 48 hours' notice.

c. Upon refilling a prescription, it is the client's responsibility to pick up the prescription within 5 business days. Prescriptions that are not picked up within this timeframe will be returned to inventory.

d. Heartworm prevention for animals over 8 months of age will only be dispensed with written proof of a negative heartworm test performed within the last 12 months.

7. RESPECT/PROFANITY:

a. During your visit to the Veterinary facility please practice the utmost respect as we will treat you as a valued and dignified client. This helps build trust and significantly improves the stress and anxiety that your animal may be feeling.

b. Any client who uses profanity, abusive language, or exhibits disrespect toward any member of the Fort Bragg VETCEN staff will be asked to leave the facility immediately and will no longer be authorized services.

8. EMERGENCY VETERINARY CARE

MHCB-RN-BRBB

SUBJECT: Fort Bragg Veterinary Medical Center (VETCEN) Policy Letter

a. The Fort Bragg VETCEN does not provide emergency veterinary care for privately owned animals.

b. We strongly recommend that you identify at least one off-base veterinarian near your home that provides emergency veterinary care.

c. We maintain a list of off-base veterinarians who provide emergency veterinary care after hours; this is posted at the Fort Bragg VETCEN. This list is provided for reference and does not imply endorsement of any specific veterinarian(s).

9. Point of contact is the undersigned at (910) 396-9120 or
dha.bragg.womack-amc.mbx.vet-clinic-pet-registration@health.mil

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IMANI T. WOOD

CPT, VC

OIC, FORT BRAGG VETCEN

DAMASSIA-
RHOADES.KIMI.R.1

251875371

KIMI R. DAMASSIA-RHOADES

LTC, MS

Commanding

I HAVE READ, UNDERSTAND, AND WILL COMPLY WITH THE ABOVE POLICIES. I UNDERSTAND THAT PRIVILEGES MAY BE REVOKED IF THESE CONDITIONS ARE NOT FOLLOWED.

Last Name, First Name: _____

Signature: _____

Date: _____

Registration Questionnaire

EMAIL TO: dha.bragg.womack-amc.mbx.vet-clinic-pet-registration@health.mil

Sponsor's Data

Sponsor's Name (Last, First): _____

Spouse's Name (last, First): _____

Home Address (Street, City, Zip code): _____ On Post Area: _____

Address cont'd: _____

Best Contact Number: _____ Duty Phone: (910) – _____

Sponsor's Cell Phone: _____ Spouse's Cell Phone: _____

Grade/Rank: _____ Branch: _____ Sponsor's Unit: _____

Best Contact Email: _____

Active-Duty Guard/Reservists 100% Disabled Veterans Retirees Medal of Honor Recipients

Only the above are eligible for veterinary services at the Fort Liberty Veterinary Medical Center.

GS civilians are no longer authorized care for health certificates to include pre-screening and the health certificate appointment.

Pet's Data

Name: _____ Microchip #: _____ Off Post Records? Y N

Species: Canine Feline Color: _____

Date of Birth/Age: _____ Estimated

Sex: Male Male Neutered Female Female Spayed

Breed: _____ Mixed Breed

Name: _____ Microchip #: _____ Off Post Records? Y N

Species: Canine Feline Color: _____

Date of Birth/Age: _____ Estimated

Sex: Male Male Neutered Female Female Spayed

Breed: _____ Mixed Breed

Have the above pets ever been seen or registered at another Military VTF? Y N

Registering For (Circle all that apply): PCS (Health Certificate) Where to? _____

Corvias (Housing) On Post Care (New Client) Surgery