HOLIDAY MARKET

VENDOR APPLICATION

DECEMBER 14, 2019

McKELLAR'S LODGE • FORT BRAGG • NORTH CAROLINA

COMPANY NAME _____

POINT OF CONTACT _____

PHONE NUMBER _____

EMAIL _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

DESCRIPTION OF WHAT YOU ARE SELLING
(PROVIDE A BRIEF DESCRIPTION OF WHAT YOU ARE SELLING OR THE TYPE OF BUSINESS YOU HAVE.)

SPACE FEE

INDOOR: $50 PER SPACE
(INCLUDES ONE 6' TABLE AND 2 CHAIRS)

HOW MANY SPACES WOULD YOU LIKE? _____
(EACH SPACE INCLUDES A 6' TABLE AND 2 CHAIRS.)

ELECTRICITY REQUIRED?
◯ YES   ◯ NO

PLEASE NOTE: COMPLETION OF THIS APPLICATION DOES NOT GUARANTEE SPACE AT THE 2019 HOLIDAY MARKET. McKELLAR'S LODGE WILL REVIEW ALL APPLICATIONS ON A FIRST COME FIRST PAID BASIS. SPACE IS NOT SECURED UNTIL PAYMENT HAS BEEN RECEIVED. SPACE WILL BE CONFIRMED BY EMAIL.

VENDOR DETAILS

1. Total payment must be made in order to secure space.
2. Vendors cannot sell food, drinks, or alcohol. No outside food or beverage authorized in the facility.
3. Vendor will provide U.L. approved electrical cords as needed. Electrical cords must be securely anchored to meet all safety regulations.
4. All vendors may begin setup on **December 14, 2019** at **9:30 a.m.**
5. All goods sold will be paid for in cash or credit card. Vendors will receive 100% of all sales and shall be responsible for controlling and safeguarding their individual receipts.
6. There will be no more than one of each brand direct sales company. Spaces are issued on a first come first paid basis. If necessary a wait list will be compiled.
7. Spaces will be kept clean at all times. Trash receptacles will be available, please breakdown ALL boxes before properly disposing them. Prior to departure, your space must be clean of all trash. Violators will be assessed a clean-up fee and may not be considered for future events.
8. The McKellar's Lodge staff will not be responsible for any loss or thefts incurred during event. Vendor will take full responsibility for the security of their items.
9. All sales are between the vendor and buyer. The McKellar's Lodge staff will not assume any responsibility for dissatisfaction resulting from sales. There will be no refunds issued by McKellar's Lodge.
10. Release and Hold Harmless Agreement: The Contractor shall release and discharge the NAFI and the United States Government from any claims of third parties arising out of or from accidents or incidents involving acts or omissions of the Contractors, its officers, agents, or employees, occurring as a result of performance of the terms and conditions of this contract or as a result of the operation of NAFI furnished equipment or materials, if any, or of the performance of the services under this contract.

If the above details are not observed, vendor may be requested to vacate his/her booth and under these circumstances, no refunds will be given.

NOTICE SUBMITTAL OF APPLICATION DOES NOT CONSTITUTE APPROVAL FOR PARTICIPATION. IF APPLICATION IS APPROVED, McKELLAR'S LODGE WILL NOTIFY APPLICANT BY EMAIL.

VENDOR NAME _____

SIGNATURE _____

DATE _____

METHOD OF PAYMENT

(USE THE AREAS BELOW TO INDICATED HOW YOU WILL BE PAYING FOR YOUR SPACE)

☐ CREDIT CARD
☐ CALL FOR CREDIT CARD
☐ CASH/CHECK

TYPE OF CARD _____

NAME ON CARD _____

CARD NUMBER _____

EXPIRATION DATE _____

AMOUNT _____

OFFICE USE ONLY

DATE RECEIVED _____

RECEIVED BY _____

DATE PROCESSED _____

PROCESSED BY _____